

**MINUTES OF 216<sup>th</sup> MEETING OF THE FINANCE AND CONTRACT COMMITTEE HELD ON 22.03.2012 AT 3.30 P.M. IN THE COMMITTEE ROOM OF THE MUNICIPAL CORPORATION, CHANDIGARH.**

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**PRESENT :-**

1.	Smt. Raj Bala Malik	Mayor
2.	Sh. V.P. Singh, IAS	Commissioner
3.	Smt. Harjinder Kaur	Councillor
4.	Sh. Pardeep Chhabra	Councillor
5.	Sh. Rajesh Kumar Gupta	Councillor
6.	Sh. Sat Paul Bansal	Councillor
7.	Sh. Subhash Chawla	Councillor
8.	Sh. Lalit Siwach, HCS	Secretary

**OFFICERS PRESENT :-**

1.	Sh. Sunil Bhatia, PCS	Additional Commissioner-I
2.	Sh. S.S. Bida	Chief Engineer
3.	Sh Mukesh Anand	S.E.(B&R)
4.	Sh R.C. Diwan	S.E.(PH)
5.	Dr. B.K. Salwan	M.O.H.
6	Sh Yogesh Gupta	XEN (Roads-I)
7	Sh Jai Pal Singh	XEN (Roads-II)
7	Sh Sanjay Arora	XEN (Roads-III)
9	Sh Harinder Singh	XEN (P.H. Div No-I)
10	Sh R.S. Ahluwalia	XEN (P.H. Div No-II)
11	Sh Anil Bansal	XEN (P.H. Div No-III)
12	Sh Gurpreet Singh	XEN (P.H. Div No-IV)
13	Sh Surinder Pal Singh	XEN (Electrical)

At the outset the Secretary welcomed the Mayor, Commissioner, all the members and Officers in the meeting of the Finance and Contract Committee.

The members desired that a review meeting on the policy decision should be held in three months so that expenditure could be reviewed. The members further pointed that the process of tendering is very lengthy and the estimates are not according to the prevailing market rates, as a result contractors are not coming forward for the tenders.

The Commissioner apprised that the rates of items are mentioned as per the schedule of CPWD and the rates fluctuate according to the market rates.

The Commissioner said that progress can be brought before the Committee for information.

The members further said that the Corporation is not getting sufficient grant-in-aid from Chandigarh Administration and suggested that the Corporation should press for that.

### **AGENDA ITEM NO.1**

**Confirmation of the minutes of 214<sup>th</sup> meeting, Special meeting, 215<sup>th</sup> meeting & Special meeting of the Finance and Contract Committee held on 01.02.2012, 02.02.2012, 23.02.2012 & 16.03.2012 at 11.00 a.m. respectively in the Committee Room of the MC, Chandigarh.**

The Secretary put up agenda item No.1 before the Committee for confirmation.

Smt Harjinder Kaur pointed out that in the minutes of the special meeting held on 16-3-2012 at the last para attributed to her, the following lines should be added:-

**“Heavy penalty should be imposed on the Hotels and Restaurants who throw the garbage in the road gullies as a result they get choked.”**

Sh. Subhash Chawla pointed out that at page No.2 of the minutes of 215<sup>th</sup> meeting, he had said that the projects like SSK’s failed as the planning and implementation was not proper.

***“The Committee confirmed the minutes of 214<sup>th</sup> meeting, Special meeting, 215<sup>th</sup> meeting & Special meeting of the Finance and Contract Committee held on 01.02.2012, 02.02.2012, 23.02.2012 & 16.03.2012 at 11.00 a.m. respectively in the Committee Room of the MC, Chandigarh with aforementioned amendments”.***

**AGENDA ITEM NO. 2**

**RCE for P/F 60mm thick paver blocks along V-5 road berm in Sector 21 A,B,C & D, Chandigarh.**

The Secretary put up agenda item No.2 before the Committee for approval.

*“The Committee considered and approved the estimate amounting to Rs.32.94 lacs for P/F 60mm thick paver blocks along V-5 road berm in Sector 21 A,B,C & D, Chandigarh”.*

**AGENDA ITEM NO. 3**

**Permission to Hold Meetings of Ladies Club at Community Centre (City Club), Sector-8B, Chandigarh.**

The Secretary put up agenda item No.3 before the Committee for approval.

The Commissioner was of the view that policy already exists in this regard and governing body of the community center should decide the matter as per bye-laws.

*“The Committee considered and resolved that the governing body of the community center should decide the matter as per existing bye laws and no meeting free of charges can be allowed.*

The issue regarding the outsiders in the community centre of Sector 35 was also discussed.

The Chief Engineer apprised that there are about 400 members of the Community Centre out of which about 150 are from Mohali and Panchkula.

The members deliberated on the issue and noted that as per rules the citizens residing in the adjoining sectors can be taken as member of the community center in case there is no community center in those sectors.

*“It was decided that the members from other sectors should be transposed to the community centre in their sector or neighboring sector and that no extra payment should be charged in case of transposition of the membership.”*

*“It was also decided that the membership of outsiders (i.e from outside Chandigarh) should be cancelled and their payment be returned.”*

#### **AGENDA ITEM NO. 4**

##### **Revision in the rates of parking fee of Paid Parking Areas.**

The Secretary put up agenda item No.4 before the Committee for approval.

Opening the discussion the Commissioner explained to the members that there is a need to increase the parking fee in the paid parking areas. The parking fee has been at the same rate of Rs.5/- for many years now. Though during this period prices of everything have gone up and therefore, the cost of maintaining the paid parking has also gone up. This is one of the reasons why some of the parkings could not be rented out. It was also explained that parking fee serves as a congestion charge and discourages people from bringing cars to busy markets. Therefore, the parking fee should be sufficiently high to achieve its purpose. For making parking rates more effective they should be more for more busy areas and could also vary as per the hour of the day.

The members deliberated on this issue. They felt that the facility that the Corporation provides do not warrant any increase in the parking fee. The members were of the view that the Corporation should provide more facilities in the parkings and should explore for private sponsorships also. The members were of the view that additional burden should not be put on the people by way of increased parking fee.

*“Keeping in view the importance of Sector 17 City Centre the committee decided that the feasibility of having fully/semi automatic paid parking in Sector 17 should be explored and a proposal be put up subsequently”.*

*“After deliberation the Committee deferred the matter.*

#### **AGENDA ITEM NO. 5**

##### **RCE for P/F 60mm thick paver blocks along V-6 roads in Sector 31-B, Chandigarh.**

The Secretary put up agenda item No.5 before the Committee for approval.

*The Committee considered and approved the estimate amounting to Rs.32.76 lac for P/F 60mm thick paver blocks along V-6 roads in Sector 31-B, Chandigarh”.*

### **AGENDA ITEM NO. 6**

#### **Amendment of terms & Conditions of Taxi Stand sites allotted by Municipal Corporation, Chandigarh.**

The Secretary put up agenda item No.6 before the Committee for approval.

The members were of the view that the taxi stands of sector 20 and 34 be shifted from the present location as they create nuisance. The members further pointed out that some of the taxi stands are not at their proper place and some of them are using the Municipal land more than allotted to them and a detailed survey of all the taxi stands should be done and their areas be earmarked. It should also be checked whether they are complying the terms and conditions of the allotment.

The members further pointed out that earlier it was decided to remove the tentage, but have not been removed so far.

The Commissioner desired that the licence of Taxi Stands should be renewed only if the Taxi Stand is on proper site.

**After detailed deliberation the Committee approved the proposed amendments as given below:-**

#### **Amended Terms & Conditions Taxi Stand**

3. **Mode of allotment of Taxi Stands:-** The notified taxi stands shall be allotted as per modes as prescribed below:-
  - (a) **Notified Taxi Stands which have been already allotted:-** The notified taxi stands which stand be allotted as on date shall continue to remain with the allottees subject to the condition that the said allottees are paying ground rent regularly as fixed by the Corporation from time to time and satisfactory performance of all the terms & conditions of license.

**Clause (b) be deleted.**

**(c) Allotment of vacant and newly notified taxi stands:-** All vacant and newly notified taxi stands shall be allotted by inviting applications. The applicant shall provide certified copies of registration certificate and submit an affidavit as prescribed performa. The application fee shall be Rs. 2000/- per application (non refundable). In case of receipt of more than one application the allotment shall be done by draw of lots.

**(i) If applicant is solo he must have at least 4 taxis duly regd. with State Transport Authority, Chandigarh.**

**(ii) If the applicant is a firm or a company then it should have at least 6 taxis duly regd. with State Transport Authority, Chandigarh.**

**(iii) If the applicant is a cooperative society it should have at least 6 taxis in the name of cooperative society.**

**4. Licence fee:** - The licensee shall have to pay licence fee at the rates as mentioned below:-

<b>Sr. No.</b>	<b>Area of taxi stand</b>	<b>Rates</b>
(a)	Up to 1500 Sq. Ft.	<b>Rs.5100/- Per Month</b>
(b)	More than 1500 Sq. Ft. upto 2500 Sq. Ft.	<b>Rs.7300/- Per Month</b>
(c)	Above 2500 Sq. Ft.	<b>Rs.10,000/- Per Month</b>

**6. Increase in license fee:-** The license fee shall be charged as under:-

<b>Sr No.</b>	<b>Year</b>	<b>Amount</b>	<b>Amount</b>	<b>Amount</b>	<b>Percentage Increase</b>
1.	1 <sup>st</sup> Year	Rs.5100/- P.M	Rs.7300/- P.M	Rs 10,000/-	N.A
2.	2 <sup>nd</sup> Year	Rs.5355/- P.M	Rs.7665/- P.M	Rs 10,500/-	5%
3.	3 <sup>rd</sup> Year	Rs.5623/- P.M	Rs.8048/- P.M	Rs 11,025/-	5%
4.	4 <sup>th</sup> Year	Rs.6186/- P.M	Rs.8853/- P.M	Rs 12,128	10%
5.	5 <sup>th</sup> year	Rs.6496/- P.M	Rs.9296/- P.M	Rs 12,734/-	5%

18. **Temporary shelter: - In case the allottee desires then the built up structure shall be provided by the Municipal Corporation, Chandigarh, in such a case per month ground rent of taxi stands be increased either 2% of the cost of structure (built by Municipal Corporation, Chandigarh) or Rs.1000/- per month, whichever is less.”**

**The applicant at the time of allotment shall have to specify as to his desire of constructing the structure himself or by the Municipal Corporation, Chandigarh.**

**AGENDA ITEM NO. 7**

**Agenda for procurement of Dry and Green fodder for the stray cattle impounded in Cattle pond and Gaushala.**

The Secretary put up agenda item No.7 before the Committee for approval.

The M.O.H. explained the agenda and said that the proposed extension in the contract is only for two month i.e. from 08.03.2012 to 30.04.2012.

*“The Committee considered and approved the proposal to extend the contract for supply of Dry/Green fodder for cattle pond, Industrial Area, Phase-I, Chandigarh from 08.03.2012 to 30.04.2012 @ Rs.232/- per qtl. from M/s Imrat Singh (Green fodder) at a total cost of Rs.3,13,200/- and @ Rs.499/- per qtl. from M/s Manav Enterprizes (Dry fodder) at a total cost of Rs.6,98,600/-.”*

**AGENDA ITEM NO. 8**

**Agenda regarding procurement of sanitation items for the year 2012-2013.**

The Secretary put up agenda item No.8 before the Committee for approval.

*“The Committee considered and approved the proposal to procure sanitation items at a total cost of Rs.9,70,800/- as per detail given below:-*

Sr. No.	Name of Item	Rate	Quantity	Expenditure	Source
1.	Bans Broom	Rs.2595/- per bag incl. tax	275 bags	Rs.7,13,625/-	M/s Kendriya Bhandar
2.	Bamboo Sticks	Rs.59.45 each incl. tax	1500 Nos.	Rs.89,175/-	M/s Kendriya Bhandar
3.	Hassion cloth	Rs.33.60 incl. VAT per mtr.	5000 mtr.	Rs.1,68,000/-	M/s Munish Enterprises
<b>Total</b>				<b>Rs.9,70,800/-</b>	

### **AGENDA ITEM NO. 9**

**Rough cost estimate for the work of providing SWD system in parking of Motor market, Manimajra, U.T., Chandigarh.**

The Secretary put up agenda item No.9 before the Committee for approval.

*“The Committee considered and approved the rough cost estimate amounting to Rs.20.86 lacs for the work of providing SWD system in parking of Motor market, Manimajra, U.T., Chandigarh, be and is hereby approved.”*

### **AGENDA ITEM NO. 10**

**Approval of rates of eatables at night food street Sector 14, Chandigarh.**

The Secretary put up agenda item No.10 before the Committee for approval.

Smt Harjinder Kaur pointed out that the Food Street was set up on the concept of Lahore and should be catering only to the traditional food. The members also pointed that the surrounding of the food street is dirty and need to be taken care .

*“The Committee considered and approved the rates of the eatables at Night Food Street sector 14, Chandigarh as recommended by the Committee constituted for this purpose”.*



**AGENDA ITEM NO. 11****Lifting/Disposal off dead animals in the Municipal limits of Chandigarh.**

The Secretary put up agenda item No.11 before the Committee for approval.

*“The Committee considered and approved the proposal to extend the present contract for lifting/disposal of dead animals in the Municipal limits of Chandigarh for one month i.e. from 01-3-2012 to 31-3-2012”.*

**AGENDA ITEM NO. 12****Testing of leachate generated at Dumping Ground, Sector 38 (West) Chandigarh as per MSW Rules 2000.**

The Secretary put up agenda item No.12 before the Committee for approval.

The MOH explained the agenda in detail.

*“The Committee considered and resolved that the leachate generated at Dumping Ground, Sector 38 (West) Chandigarh be got tested from Eco Laboratories & Consultants Pvt Ltd E-207, Industrial Area Ph-VIII-B, (Sector 74) Mohali @Rs 6500/- per sample at a total cost of Rs 1,30,000/- for 20 samples”.*

**AGENDA ITEM NO. 13****Procurement of different types of Tyres, Tubes and Flappers.**

The Secretary put up agenda item No.13 before the Committee for approval.

The members were of the view that repairing of the all the vehicles of all wings be centralized and rate contract from various companies may be invited for supplying the tyres/tubes. The members were of the view that a policy in this regard is needed. The members also desired that in future companies like Goodyear, MRF, Bridgestone should also be considered for supply of tyres.

*“The Committee considered and approved the proposal to purchase 33tyres, tubes and flappers (28 tyres of size 07-50 and 05tyre of size 1000-20) from M/S J.K.Tyres at a cost of Rs 2,68,062/-(Rupees Two lakh sixty eight thousand sixty two only)”.*

**AGENDA ITEM NO. 14**

**Procurement of 150 No. of garbage containers of 4.5 Cubic Metre capacity.**

The Secretary put up agenda item No.14 before the Committee for approval.

The F&CC noted that in its meeting on 16-3-2012, it had already decided that 50 more bins should be purchased (i.e. 200).

*“The Committee considered and approved the amended terms and conditions along with e-tendering documents for Procurement of 200 Nos. of garbage containers of 4.5 Cubic Metre capacity, as already decided.”*

**AGENDA ITEM NO. 15**

**Consultancy for Automatic Poultry Processing Plant – Engaging National Meat & Poultry Processing Board as Consultant regarding.**

The Secretary put up agenda item No.15 before the Committee for approval.

The APMC-I apprised the committee that the National Meat and Poultry Processing Board was requested to quote the consultancy rates for establishing an Automatic Poultry Processing Plant at the premises of existing slaughter house at Industrial Area Ph-I, Chandigarh.

The Committee after consideration, felt that the agenda be prepared in detail giving background since 2003 and then be put up again before the committee.

*“The Committee considered and deferred the agenda”.*

**AGENDA ITEM NO. 16****Rough cost estimate for recarpetting of V-6 road, Sector-4, Chandigarh.**

The Secretary put up agenda item No.16 before the Committee for approval.

*“The Committee considered and approved the estimate amounting to Rs.30.61 lacs for recarpetting of V-6 road, Sector-4, Chandigarh”.*

**AGENDA ITEM NO. 17****Rough Cost Estimate for recarpetting of V-6 road, Sector-2, Chandigarh (Providing and laying tack coat and 25m thick SDBC).**

The Secretary put up agenda item No.17 before the Committee for approval.

*“The Committee considered and approved the estimate amounting to Rs.33.15 lacs for recarpetting of V-6 road, Sector-2, Chandigarh (Providing and laying tack coat and 25m thick SDBC).*

**SUPPLEMENTARY AGENDA ITEM NO. 1****Requirement of Pesticides**

The Secretary put up Supplementary agenda item No.1 before the Committee for approval.

*The Committee considered and approved the proposal to procure Pesticides from M/s Deluxe Trading Co., Sector 26 at the total cost of Rs.1,49,898/- including all taxes.*

*The Committee further resolved that Medicinal Plants be planted being environmental friendly.”*

**SUPPLEMENTARY AGENDA ITEM NO. 2****Amendments/Elaborations in the existing terms and conditions of paid Parking Areas.**

The Secretary put up Supplementary agenda item No.2 before the Committee for approval.

The members were of the view that the licence be extended only for one year at a time and they further desired that the bank guarantee should be for 9 months.

*“The Committee considered and decided that the agenda may be kept in abeyance and an early meeting be convened for changing the terms and conditions particularly condition regarding security, bank guarantee and monthly installments so as to decrease the financial burden on the licensee so that more and more applicants may come forward for participating in the re-auction bids for fairer and wider competition”.*

### **SUPPLEMENTARY AGENDA ITEM NO. 3**

**Regarding vacation of Night Shelter/Raen Basera Building Pocket no 2&3, Manimajra presently leased out to Sadhana Society for Mentally Handicapped Children.**

The Secretary put up Supplementary agenda item No.3 before the Committee for approval.

*“The Committee considered and decided that we may write to the Director Social Welfare that the said two Raen Baseras are already leased out for social cause, therefore other possibility be explored.”*

### **SUPPLEMENTARY AGENDA ITEM NO. 4**

**Rate Contract for repair/fabrication of Garbage bins 4.5 cubic metre Capacity.**

The Secretary put up Supplementary agenda item No.4 before the Committee for approval.

The members desired that the rates to be quoted by the firms be for per sq. metre per type of sheet.

*“The Committee considered and resolved that rate contract be invited for a period of 6 months for repair/fabrication of garbage bins 4.5 cubic metre capacity for the items mentioned below:-*

<b>Sr. No.</b>	<b>Particular</b>	<b>Quantity Unit (Approx.)</b>	<b>Rate to be quoted from firms</b>
1.	3.15mm M.S. Sheet for front sides	2Sq.M	Per Sq. m. per thickness of sheet i.e. 3.15mm, 4mm, 2mm & 1.67mm
2.	3.15mm M.S. Sheet for sides	2Sq.M	
3.	3.15mm M.S. Sheet for top side	5.75Sq.M	
4.	4mm M.S. Sheet for bottom side	3.85Sq.M	
5.	2mm M.S. Sheet for rear side	1.75Sq.M	
6.	1.67mm M.S. Sheet for side shutter	0.40Sq.M	
7.	M.S. Channel size 75X40mm	128Kg	PerKg
8.	M.S. Angle size 40X40X5mm	45Kg	PerKg
9.	M.S. Lifting Hook	4nos	Each
10.	M.S. Strays for openable shutter	4nos	Each
11.	M.S. Heavy Hinges for openable shutter	3nos	Each

**TABLE AGENDA ITEM NO. 1**

**Outsourcing of Area through service providers for sanitation work.**

The Secretary put up table agenda item No.1 before the Committee for approval.

The members were of the view that two companies of same person should not be allowed to take part in the bid. The members further desired that if the margin of the bidders is equal then the tender be allotted by draw of lots.

*“The Committee considered and approved the tender document including terms and conditions for outsourcing of area through service providers for sanitation work with the following amendments”.*

- 1 (New condition added in important instructions and guidelines at Point No 14)

The bidder can apply for one or more Groups as per Annexure A. Separate bids have to be submitted for each group.

2. **(New condition added important instructions and guidelines at Point No 15)**

In case, more than one contractor quoted the same rate in the Price Bid for a group then the successful bidder shall be decided by draw of lots.

3 **(Amended General Terms and Conditions at point No 3)**

The period of contract shall be two years from the date of allotment if not otherwise revoked or cancelled as per the terms and conditions of the contract and it can be extended for one year on the basis of satisfactory performance of the contractor.

4 **(Amended general terms and conditions at Point No5)**

If the area councilor reports that the sanitation work of the contractor is not up to the mark during a particular period, then the area will be inspected by a Committee consisting of Chairman of Sanitation Committee, one member of Sanitation Committee, area Councilor and Health Supervisor or Medical Officer of Health and monthly payment will be made only if they are satisfied with the work.

**TABLE AGENDA ITEM NO. 2**

**To provide winter uniform to Safaikaramcharies.**

The Secretary put up table agenda item No.2 before the Committee for approval.

The ACMC-I explained the agenda and said that one safaikarmachari union is demanding cash amount in lieu of the winter uniform, whereas another union is demanding uniform.

*“The Committee considered and resolved that option of safaikaramcharies be obtained. Cash amount be given to the safaikarmacharies demanding cash and uniform be given to the safaikarmacharies demanding uniform”.*

**TABLE AGENDA ITEM NO. 3**

**Estimate for the work of “Construction of Boundary wall with barbed wire fencing at top along of 66 KVA Sub Station road and other left out portions and other works contingent thereto at water works sector 39, Chandigarh.**

The Secretary put up table agenda item No.3 before the Committee for approval.

*“The Committee considered and approved the estimate amounting to Rs.34.57 lacs for the work of “Construction of Boundary wall with barbed wire fencing at top along of 66 KVA Sub Station road and other left out portions and other works contingent thereto at water works sector 39, Chandigarh”.*

**TABLE AGENDA ITEM NO. 4**

**RCE for widening of V6 Roads in sector 19A&B and re-carpetting of V6 road in sector 19A&B, Chandigarh.**

The Secretary put up table agenda item No.4 before the Committee for approval.

*“The Committee considered and approved the estimate amounting to Rs.32.99 lacs for widening of V6 Roads in sector 19A&B and re-carpetting of V6 road in sector 19A&B, Chandigarh”.*

**TABLE AGENDA ITEM NO. 5**

**Regarding selling of Watermelon.**

The Secretary put up table agenda item No.5 before the Committee for approval.

The Commissioner explained that the Corporation had already invited applications for selling of water melons as per the approved policy in this regard. The Corporation had already received 430 applications along with earnest money. As per the policy, in case the number of applicants is more

than the number of sites the sites for selling water melons are to be allotted by draw of lots. The allotment is at its final stage for holding of draw of lots as per the terms and conditions in the notice. It was also explained that draw of lots is a fair system of allotment and we cannot deviate from it at this stage because it will not only violate the terms and conditions in the notice but also will be against the natural justice. It can, therefore, create legal complications. Accordingly, it has been proposed in the agenda note that the policy should not be changed at this stage.

The members deliberated on this issue. They were of the view that whenever we invite applications large number of applications are received from outsiders while poor people of Chandigarh are deprived of their right of livelihood. They have been raising this issue time and again and that the Corporation should consider their genuine request.

*“After detailed deliberations the Committee considered and resolved that the applications for selling of water melons should be invited only from the residents of Chandigarh. It was decided that the present allotment process be cancelled and the applications be invited afresh”.*

**TABLE AGENDA ITEM NO. 6**

**RCE for provide and fixing 60mm thick rubber mould paver blocks on balance berm along V6 road near #1401 to 1634 in sector 22-B, Chandigarh.**

The Secretary put up table agenda item No.6 before the Committee for approval.

*“The Committee considered and approved the estimate amounting to Rs.32.60 lacs for provide and fixing 60mm thick rubber mould paver blocks on balance berm along V6 road near #1401 to 1634 in sector 22-B, Chandigarh”.*

**The meeting ended with a vote of thanks to the Chair.**

**Secretary  
Municipal Corporation  
Chandigarh**