

Expression Of Interest

The Chandigarh Smart City Limited (CSCL) is a SPV established under the Companies act 2013 and by the Ministry of Corporate Affairs, Government of India. CSCL has its office at New Delux Building, Municipal Corporation, Sector 17, Chandigarh. The SPV in the name of Chandigarh Smart City Limited was incorporated on 26 /7/2016.

CSCL invites Expressions of Interest from firms of Chartered Accountants, empanelled with COMPTROLLER & AUDITOR GENERAL OF INDIA (CAG) for appointment as Statutory Auditors of Chandigarh Smart City Limited Chandigarh for the Financial Year 2016-17 AND 2017-18 .

The fee payable for the services rendered to conduct the complete audit of CSCL under companies act 2013 for the financial year 2016-17 has been fixed as Rs.20,000/-.

To be eligible, the firm should have its office in Chandigarh or Panchkula or Mohali should possess minimum 05 years' experience in carrying out Statutory Audit/Internal Audit of Government/Listed Companies, Autonomous body, Academic Institutions, etc. Interested and eligible firms may submit their data/details/documents latest by **8th October 2017** in 2 envelops. One envelope containing documents including all annexure and Second envelope shall contain only BOQ. Both envelopes shall be sealed and addressed to CEO, Chandigarh Smart City Limited and to deposit in the Room No.223, Second floor, Municipal Corporation, Sector 17, Chandigarh by due date. The EOI may sent by post/courier but must reach before or on due date as mentioned above.

The interested Chartered Accountant's Firms empanelled with CAG are required to enclose photocopies of the following documents (self-attested):

- a. Membership certificate of practice;
- b. PAN Card;
- c. Latest IT return filed by firm;
- d. Latest IT returns of Partners;
- e. Goods and Service Tax registration certificate;
- f. Document in support of financial turnover of the firm;
- g. Undertaking to be furnished by the Firm that there are no legal suit/criminal cases pending against Firms and its partners or having not been earlier convicted on grounds or moral turpitude or for violation of laws in force.

All entries in the Application form should be legible and filled clearly. If the space for furnishing information is insufficient, a separate sheet duly signed by the authorized signatory may be attached. The CSCL reserves the right to annul any or all application without assigning any reason.

APPLICATION

Details of Chartered Accountant firm for the Statutory Audit of Chandigarh Smart City Limited for the financial year 2016-17

Sl. No	Particulars	Details
1	Name of the firm	
2	Address of the Registered/Head Office	
3	Telephone no. and E-mail address	
4	ICAI Registration No. with Region Name and Code No.	
5	Date of constitution of the firm	
6	PAN No. of the firm	
7	Date since when the firm has a full time FCA	
8	Number of Full-Time Partners as on 1-4-2017 (Details to be provided in "AnnexA")	
9	Number of Part time Partners if any, as on 1-4-2017	
10	Number of Full Time Chartered Accountant Employees as on 1-4-2017	
11	Number of Branches (Details to be provided in "Annex-B")	
12	Whether the firm is engaged in any Statutory/Internal/Concurrent Audit and other accounting work of any Govt. Companies/Autonomous body, and Academic Institutions etc. (If yes, details may be given "Annex-C").	
13	Turnover of the Firm (last 3 years)	

(Signature of Authorized Person with Seal of the Firm)

(On Firms Letter Head)

Annex-A

Details of Full Time Partners of the Firm

S.No.	Name of the Partner	Membership No.	Whether FCA / ACA	Date of joining the firm (full time)	Station & Region where residing at present

Place
the Firm)

(Signature of Authorized Person with Seal of

Date

(On Firms Letter Head)

Annex – B

Particulars of Branches (including foreign branches, if any)

S.No.	Station at which located	Complete address with PIN Code & Telephone No.	Name of the partner in charge of the branch	Date of opening of the branch	Region

Place
the Firm)

(Signature of Authorized Person with Seal of

Date

(On Firms Letter Head)

Annex- C

Details of Statutory/Internal Audit Work / Any Other Accounting Work of Govt./Listed Companies, Autonomous body, Academic Institutions, etc. in hand with the firm/undertaken in the last five year as on 31-3-2017

Name of Client	Type of Audits (Tick appropriate Box)		
	Statutory	Tax	Internal/other
Academic Institutions			
1			
2			
3			
4			
Co-operative Societies			
1			
2			
3			
4			
Companies			
PSU			
1			
2			
3			
4			
Others			
1			
2			
3			
4			
Insurance Companies			
1			
2			
3			
4			
Autonomous bodies			
1			
2			
3			
4			

(Signature of Authorized Person with Seal of the Firm)

Place

(On Firms Letter Head)
Undertaking

I/We the following partners of M/s. _____, Chartered Accountants empanelled with CAG do hereby jointly and severely verify and declare –

- (i) that the particulars given are complete and correct and that if any of the statements made or the information so furnished in the application form is later found not correct or false or there has been suppression of material information, the firm would not only stand disqualified from allotment but would be liable for disciplinary action under the Chartered Accountants Act, 1949 and the regulations framed there under;
- (ii) that the firm, or partners has not been debarred or cautioned by ICAI during the last five years, (if debarred, give details);
- (iii) that individually we are not engaged in practice otherwise or in any other activity which would be deemed to be in practice under section 2 (2) of the Chartered Accountant Act, 1949;
- (iv) that the constitution of the firm as on 1st April of the relevant year shown is same as that in the constitution certificate issued by the ICAI.

S.No	Name of the Partner	Membership Registration No.	PAN No.	Signature of partner

(Signature of Authorized Person with Seal of the Firm)

Place:
Date:

BOQ

Engagement of firm of Chartered Accountants, empanel with Comptroller & Auditor General Of India (CAG) for appointment as Statutory Auditor of Chandigarh Smart City Limited Chandigarh for the Financial Year 2016-17 & 2017-18

S.NO	Description	Period of Audit	Rate to be quoted by Firm in figure	Rate to be quoted by Firm in words
1	Statuary audit of CSCL under Companies act for the period 2016-17	26/7/2016 to 31/3/2017		
2	Statuary audit of CSCL under Companies act for the period 2017-18	1/4/2017 to 31/3/2018		
		Total Amount		

(Signature of Authorized Person with Seal of the Firm)

Place:

Date: