

Annexure "A"

Decision of Appellant Authority

1. Case No. :
2. Name of :
3. Address of Appilant :
4. Date of filing the appeal :
5. Service demanded :
6. Branch to which the service is related :
7. Service time scheduled as per citizen charter :
8. Service delivery in _____ days. :
9. Name & Designation of the official who delayed the service. :
10. Order :

Appellate Authority

Designation_____

Municipal Corporation Chandigarh. }

Annexure "B"

Appellant Authority

No. of case	Officer/Official responsible for causing delay.	Total No. of days delayed in provision of service.	Remarks.