

Chandigarh Smart City Limited (CSCL)

Advertisement No :- CSCL/RECT/SPV/2017/0001

Applications are invited for the appointment of following posts on contractual basis
In the office of the Chandigarh Smart City Limited (CSCL), New Deluxe Building, Municipal Corporation , Sector-17, Chandigarh. The shortlisted Candidates shall be called for interview.

Sr.No	Name of Post	No. of Posts	Upper Age Limit	Essential Qualification	Experience Required	Pay
1	Chief Finance Officer (CFO)	1	55 Years	Chartered Accountant or Post Graduate Diploma in Management (Finance) from Premier Institute like IIMs)	1. 10 years of working Experience in the Corporate Sector Finance & accounts with good knowledge of requirements under Companies Act. 2.Govt. / Semi-Govt. /PSU experience in finance & accounts, audits, etc. is desirable	Rs. 1,50,000/- per month
2	Company Secretary (CS)	1	50 Years	Company Secretary as prescribed under Company Secretaries Act, 1980 - The Institute of Company Secretaries of India (Govt. of India)	Minimum 5 years professional experience of dealing with legal and regularity matters of the company and good knowledge of Companies Act. (Govt. of India).	Rs. 75,000 per month
3	General Manager (Engineering and Technical)	1	50 Years	M.Tech /ME in Engineering preferably with MBA	15 years Experience Water supply, Roads, Sewerage Networks, Urban Infrastructure with Knowledge and experience of IT enablement in above sectors.	Rs1,50,000 per month
4	Manager (Engineering)	1	45 Years	B.Tech/BE in Engineering preferably with MBA.	10 years Experience in Water supply, Sewerage Networks, Urban Infrastructure with Knowledge and experience of IT enablement in above sectors.	Rs.75,000 per month

5	Deputy Manager (Engineering)	1	45Years	B.Tech/BE in Civil Engineering	5years Experience in Water supply, Sewerage Networks, Urban Infrastructure	Rs. 45,000 per month
6	Deputy Manager Finance and Accounts	1	45 Years	M.Com or MBA (Finance)	5 year Experience in finance /Accounts in Public Limited Companies or in Urban Sector.	Rs. 45,000 per month
7	Assistant Manager Finance and Accounts	1	45 Years	B.Com	5 year experience in finance /Accounts in Public Limited Companies or in Corporations, Urban Sector.	Rs. 35,000 per month
8	Deputy Manager (MIS)	1	45 Years	Post graduate in Computer Science/Electronics or MCA	5 year experience	Rs. 45,000 per month
9	Deputy Manager Legal	1	45 Years	LLB	5 year experience	Rs. 45,000 per month

The appointment of staff on contract basis shall be on the following terms & conditions:-

1. The appointment shall be purely on contract or on deputation basis for the period of 3 years only. The mutual suitability of the candidate will be reviewed at the end of 1st year and on the satisfaction of CSCL, the tenure shall be continued for the next 2 years. The tenure of the contract is extendable for further periods as per the satisfaction of CSCL.
2. The candidate shall be posted at Chandigarh, Capital City of Punjab & Haryana.
3. Candidate's services can be terminated by CSCL with one month's notice or with remittance of one month's pay in lieu thereof. If candidate wishes to leave the services of Chandigarh Smart City Limited, he shall have to give three months notice or remittance of three month's salary in lieu thereof.
4. Candidates shall have to submit a declaration that neither he has not been charged / convicted from any Hon'ble Court not dismissed / removed / compulsory retired by way of punishment from the service of any Public Undertaking / Private Sector or from Govt. Department or he has not been declared insolvent by any court.
5. The application forms shall reach in the office of Chandigarh Smart City Limited, Room No.106, 1st Floor, Municipal Corporation, Sector 17 Chandigarh by 25/5/2017. No application shall be entertained after 25/5/2017.

Joint Commissioner-1, MCC
For CEO
Chandigarh Smart City Limited
Chandigarh

DECLARATION

I _____ S/o _____ solemnly affirm and declare as under:-

1. I have not been charged / convicted from any court.

2. I have not been dismissed, removed or compulsory retired by way of punishment from any public undertaking or department of Govt.:

3. I have not been declared as insolvent by any court;

4. No departmental inquiry, vigilance case or criminal case is pending against me.

5. I am not on bail in any case from any court.

(Signature of Candidate)

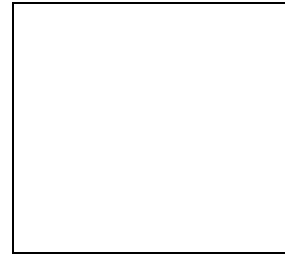
Name-----

Address-----

Contact No.

BIODATA

PHOTO



- 1) Post Applied for -----
- 2) Full Name with Title (e.g. - Mr. / Mrs/ Ms. / Dr.) -----
- 3) Date of Birth -----
- 4) Gender(Male/Female) -----
- 5) Permanent Address -----
- 6) Correspondence Address -----
- 7) Cpntact Details; Mobile No. -----
- 8) Email ID -----
- 9) Nationality -----

10) Education

Degree	Specialization	College/University	Year of Passing

- 11) Membership of Professional Association -----
- 12) Other Training -----
- 13) Countries of work Experience -----
- 14) Employment Record -----

(Starting with present position, list in reverse order every employment held since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.):

S.No.	Employer (Name, Address & Contact Details	Period (From - To) in DD/MM/YYYY format	Experience (in years / months)	Detailed Assignment & Role	Designation

15) Work undertaken that best illustrates capability to handle this tasks:

[Among the Assignment/jobs in which you have been involved, indicate the following information for those Assignment/jobs that best illustrate your capability to handle such tasks listed as under]

Name of Assignment/ job or project

Year

Location

Employer

Main project features

Positions held:

Activities performed:

16) **Adequacy for the Assignment**

Essential Skill Sets	
1.(Area of Skill tests) 2. 3.	Quote the Serial No. of assignment handled by you which provides this skill sets.

17) **Personal Statement of Objective**

(In 250 words, please state your long term career objectives and how you would be most suited to handle this assignment and reasons you should be selected for this post)

Reference (Two)

Declaration :-

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any willful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

(Signature of Candidate)

Place:

Name of the Candidate

