‘METER READING ON TRUST’ OTICESS FOR WATER ACCOUNTS

1. For e-Sampark Mobile App Users:

   **STEP 1.** Download and install the eSampark Chandigarh Mobile app from Android Playstore or IOS App Store.

   **STEP 2.** Select Submit Electricity/Water reading on Trust.

   **STEP 3.** Enter mobile number and click on Send OTP button, enter the OTP received and click on Verify OTP & Proceed button.

   **STEP 4.** After verification completed, in next page Water Account number needs to be entered as per direction provided in the Mobile App and click on Show Details button. It will show the registered Account Details for particular Electricity or Water account and consumer is required to verify the details.

   **STEP 5** Citizens are required to enter the current Meter reading for Electricity or Water account in the form and also required to click the photography of the meter that clearly shows the current meter reading along with other details of the meter and upload the same in the form and click on Submit Details button.

   **STEP 6** Citizens would receive a message showing that Electricity or Water reading recording successfully and then citizen can click on the X button available on top left to go back to main eSampark app.
2. For e-Sampark Web portal Users:

**STEP 1.** Visit eSampark web portal [http://sampark.chd.nic.in/](http://sampark.chd.nic.in/) and select online service from menu.

**STEP 2.** Select **Submit Electricity/Water reading on Trust**.

**STEP 3.** Enter mobile number and click on Send OTP button, enter the OTP received and click on **Verify OTP & Proceed button**.

**STEP 4.** After verification competed, in next page Water Account number needs to be entered as per direction provided in the Mobile App and click on **Show Details** button. It will show the registered Account Details for particular Electricity or Water account and consumer is required to verify the details.

**STEP 5.** Citizens are required to enter the current Meter reading for Electricity or Water account in the form and also required to click the photography of the meter that clearly shows the current meter reading along with other details of the meter and upload the same in the form and click on **Submit Details** button.

**STEP 6.** Citizens would receive a message showing that Electricity or Water reading recording successfully.