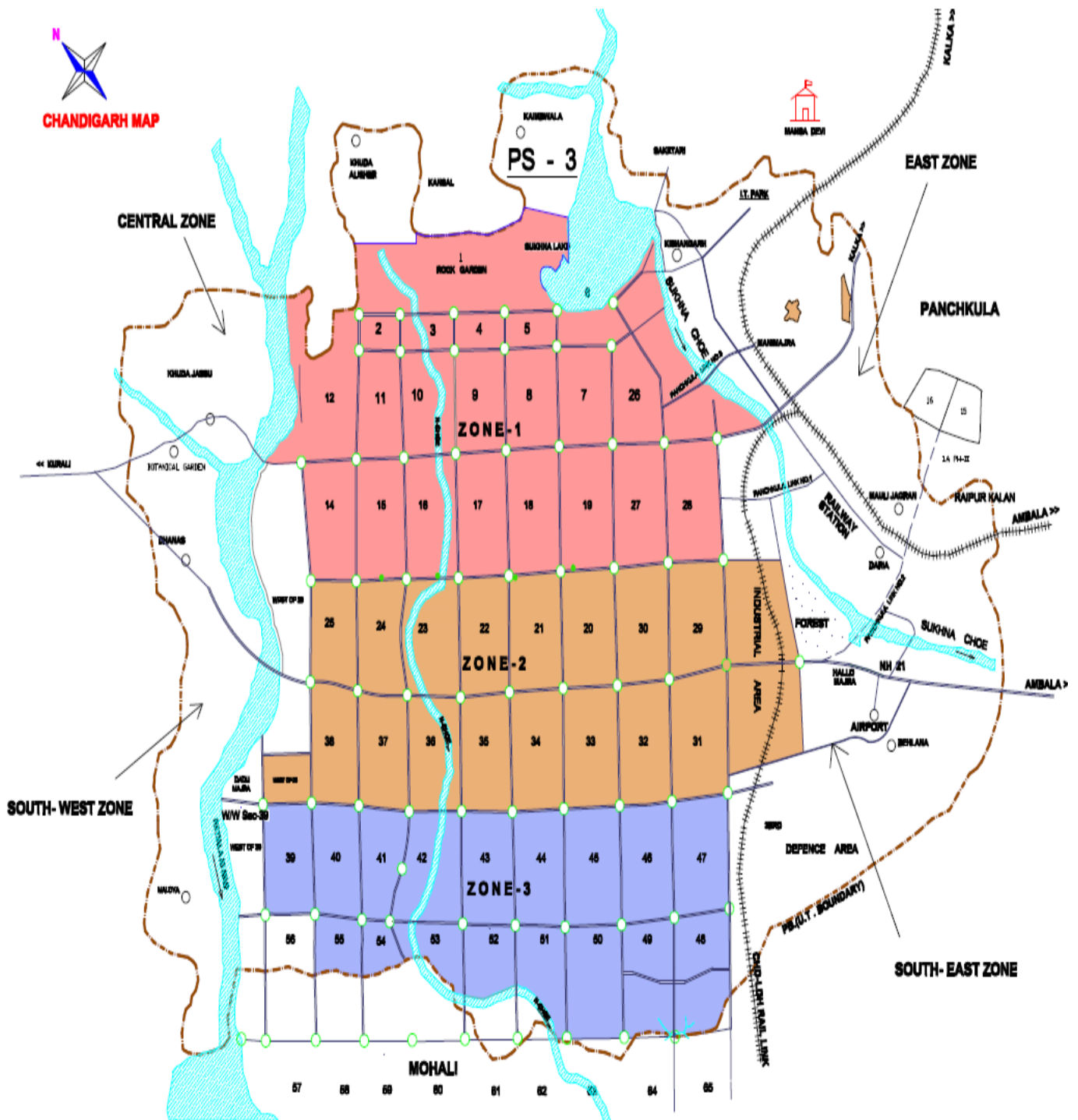


MUNICIPAL CORPORATION CHANDIGARH

Form for Self Declaration and Filing of Property Tax

House Number	Sector	Zone (Please see overleaf)	Assessment Year
Owner / Occupier's Name		e-mail	
House on a Plot	Apartment	Phone Number	
Tax Calculation			
	Area	Rate of Tax (Please See Overleaf)	Tax Amount
Plot Area in Sq Yard (<i>not required to be filled in case of Apartments</i>)			
Area Covered on Ground Floor (or Total Covered Area in case of an Apartment) in Sq feet			
Area Covered on First Floor in Sq feet (<i>not required to be filled in case of Apartments</i>)			
Area Covered on Second Floor in Sq feet (<i>not required to be filled in case of Apartments</i>)			
Total Tax			
Tick here if paid in cash	Transaction Number if Paid Online	Draft No. and Date if paid so	
I certify that calculation above is correct. I undertake to pay twice the amount of balance tax due in case actual area / tax due is found to be more than what is declared above.			
Date		Signature	

Zone	Rate of Tax on Plot Area (Rs. per Square Yard)	Rate of Tax on Covered Area of all floors (Rs. per Square Feet)	Sectors in the zone
i	2	1	1, 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12, 14, 15, 16, 17, 18, 19, 26, 26(E), 27 & 28.
ii	1.6	0.8	20, 21, 22, 23, 24, 25, 29, 30, 31, 32, 33, 34, 35, 36, 37, 38, 38(West). Modern Housing Complex Manimajra, Shivalik Enclave Manimajra, Industrial Area phase I & phase II. All SCFs situated in the Municipal limits.
iii	1.2	0.6	39, 40, 41, 42, 43, 44, 45, 46, 47, 48, 49, 50, 51, 52, 53, 54, 55, 56, 61 & 63, others.
Apartments any where in the City		0.75	



For query, if any, contact 0172-5021618

Self Assessment Scheme

1. For the purpose of calculating tax payable on plot area only the vacant plot area outside the plinth area of ground floor shall be counted i.e. for the plot area of 500 Sq. yards and plinth area of 300 Sq.yards then the vacant plot area will be (500 Sq. yards – 300 Sq.yards = 200 Sq.yard) on which the tax shall be calculated.
2. No Tax shall be leviable on Residential Lands and Building upto 300 Sq.yards owned and self occupied (no portion is let out) by the following categories of persons.
 - a. Persons, who had served, or are serving, in any rank, whether as combatant or a non combatant, in the Naval, Military or Air Forces of the Union of India.
 - b. Widows.
 - c. Disabled persons, who are as if being assesses entitled for the time being to the benefits of deduction under Section 80U of the Income Tax Act, 1961.
3. **Self Assessment Scheme:-** For the benefit of tax payers, a Self Assessment Scheme has been introduced wherein assessee get rebate in property tax of 40% if they pay within 60 days (12.08.2015 to 10.10.2015); 30% if they pay between 61-120 days (11.10.2015 to 09.12.2015) and 20% if they pay between 121 to 180 days (10.12.2015 to 08.02.2016) (07.02.2016 being Sunday). Self Assessment Forms have also been kept in all the Bank branches (OBC and SBOP)/ e-Sampark Centres. The proforma can also be downloaded from the website of Municipal Corporation i.e. **www.mcchandigarh.gov.in** The prescribed pro-forma is also available in the Tax Branch, MCC free of cost. Printed pay-in-slips for depositing the tax are available with the respective banks. **A person who does not pay the above Tax within the prescribed period of 180 days from the start of self assessment scheme, he/she will have to pay 25% extra over and above the prescribed rates along with interest @ 12% PA or as amended from time to time. The amount of interest shall be payable till the end of the month in which payment is made.** It is, therefore, in the interest of tax payers to opt for the Self Assessment Scheme.
4. **Property Tax can be deposited at any of the following locations, FREE of COST**
 - a. **All e-Sampark Centres** located in Chandigarh.
 - b. **All bank branches of Oriental Bank of Commerce** located in Chandigarh.
 - c. **All bank branches of State Bank of Patiala** located in Chandigarh.

Note 1 Cash only upto Rs.10000/- (Rupees Ten Thousand only) will be accepted at e-Sampark centres.

Note 2 The payment through Cheque/DD of any amount may be remitted in time so that it gets encashed before due date.
5. The tax payers are required to submit the prescribed Self Assessment form in the Bank/e-Sampark Centre.

For any assistance, visit Tax Branch, Room No.25, G.Floor, Sector 17-E, Chandigarh, Assistant Collector (Tax) **5021618**, Chief Accounts Officer **5021503**.